Brighton & Hove City Council

Audit & Standards Committee

Date:	**12 January 2021**
Time:	**4.00pm**
Venue	**Virtual Meeting (Microsoft Teams)**
	Note: in response to current Government Regulations this meeting is being held as a virtual meeting for councillors and accessible via Microsoft Teams. Public speaking and engagement opportunities will be made available. The meeting will also be webcast live to the internet.
Members:	**Councillors:** Yates (Chair), Hugh-Jones (Group Spokesperson), Bagaeen (Group Spokesperson), Hamilton, Heley, Hill, Littman and Peltzer Dunn
Independent Members	Helen Aston and David Bradly
Contact:	**John Peel** Democratic Services Officer 01273 291058 john.peel@brighton-hove.gov.uk

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Electronic agendas can also be accessed through our meetings app available through ModernGov: iOS/Windows/Android

This agenda and all accompanying reports are printed on recycled paper

AGENDA

PART ONE **Page**

33 PROCEDURAL BUSINESS

(a) **Declarations of Substitutes:** Where councillors are unable to attend a meeting, a substitute Member from the same political group may attend, speak and vote in their place for that meeting.

(b) **Declarations of Interest:**

(a) Disclosable pecuniary interests;
(b) Any other interests required to be registered under the local code;
(c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare
(i) the item on the agenda the interest relates to;
(ii) the nature of the interest; and
(iii) whether it is a disclosable pecuniary interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

(c) **Exclusion of Press and Public:** To consider whether, in view of the nature of the business to be transacted or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

Note: Any item appearing in Part Two of the agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the press and public. A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls and on-line in the Constitution at part 7.1.

34 MINUTES **7 - 12**

To consider the minutes of the meeting held on 27 October 2020.

Contact Officer: John Peel Tel: 01273 291058

35 CHAIR'S COMMUNICATIONS

36 CALL OVER

(a) Items 39 - 43 will be read out at the meeting and Members invited to reserve the items for consideration.

(b) Those items not reserved will be taken as having been received and the reports' recommendations agreed.

37 PUBLIC INVOLVEMENT

To consider the following matters raised by members of the public:

(a) **Petitions:** to receive any petitions presented to the full council or at the meeting itself;

(b) **Written Questions:** to receive any questions submitted by the due date of 12 noon on the 6 January 2021;

(c) **Deputations:** to receive any deputations submitted by the due date of 12 noon on the 6 January 2021.

38 MEMBER INVOLVEMENT

To consider the following matters raised by councillors:

(a) **Petitions:** to receive any petitions submitted to the full Council or at the meeting itself;

(b) **Written Questions:** to consider any written questions;

(c) **Letters:** to consider any letters;

(d) **Notices of Motion:** to consider any Notices of Motion referred from Council or submitted directly to the Committee.

39 STRATEGIC RISK FOCUS REPORT; SR10; SR18; SR32 AND SR30 — 13 - 56

Report of the Executive Lead, Strategy, Governance & Law

Contact Officer: *Jackie Algar* *Tel: 01273 291273*
Ward Affected: *All Wards*

40 THE REDMOND REVIEW OF LOCAL AUDIT AND FINANCIAL REPORTING — 57 - 66

Report of the Acting Chief Finance Officer

Contact Officer: *Nigel Manvell* *Tel: 01273 293104*
Ward Affected: *All Wards*

41 INTERNAL AUDIT PROGRESS REPORT – QUARTER 2 (1 JULY TO 30 SEPTEMBER 2020) **67 - 80**

Report of the Acting Chief Finance Officer

Contact Officer: Mark Dallen Tel: 01273 291314
Ward Affected: All Wards

42 WHISTLEBLOWING UPDATE **81 - 102**

Report of the Executive Lead Officer, Strategy, Governance & Law

Contact Officer: Abraham Ghebre-Ghiorghis Tel: 01273 291500
Ward Affected: All Wards

43 UPDATE ON STANDARDS MATTERS **103 - 108**

Report of the Head of Law and Monitoring Officer

Contact Officer: Victoria Simpson Tel: 01273 294687
Ward Affected: All Wards

44 ITEMS REFERRED FOR COUNCIL

To consider items to be submitted to the 28 January 2021 Council meeting for information.

In accordance with Procedure Rule 24.3a, the Committee may determine that any item is to be included in its report to Council. In addition, any Group may specify one further item to be included by notifying the Chief Executive no later than 10am on the eighth working day before the Council meeting at which the report is to be made, or if the Committee meeting take place after this deadline, immediately at the conclusion of the Committee meeting

45 ITEMS FOR THE NEXT MEETING

ACCESS NOTICE

In response to the current situation with Covid-19 and the easing of Regulations, this Committee meeting will be held virtually via Skype and web cast simultaneously.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fourth working day before the meeting.

For those members of the public wishing to actively take part in the meeting a link will be emailed so that they can join the meeting.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

WEBCASTING NOTICE

This meeting may be filmed for live or subsequent broadcast via the Council's website. At the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. You should be aware that the Council is a Data Controller under the Data Protection Act 1998. Data collected during this web cast will be retained in accordance with the Council's published policy.

Therefore, by joining the meeting via the link provided you are deemed to be consenting to being filmed and to the possible use of those images and sound recordings for the purpose of web casting and/or Member training. If members of the public do not wish to have their image captured, they should ensure they do not use the skype video facility and provide a static image.

FURTHER INFORMATION

For further details and general enquiries about this meeting contact John Peel, (01273 291058, email john.peel@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

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